

West Halton and Coleby Parish Council

West Halton and Coleby Village Hall; Coleby Road, West Halton DN15 9AP

Email: whcparishcouncil@outlook.com

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Dear Councillor,

5th October 2026

You are summoned to attend the monthly meeting of the above-named Parish Council to be held on Monday 12th October 2026. Proceedings will commence at 18:30 in West Halton and Coleby Village Hall, Coleby Road, West Halton, in the meeting room. Members of the public and press are welcome to attend.

Public Participation

Members of the public may raise subjects that they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

Clerk to the Council Mrs Frances Altoft

AGENDA

261012:01 Receive apologies and approve reasons for absence

261012:02 Declarations of interest

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

261012:03 Minutes

To approve and sign the minutes of the meeting held on 10th August 2026 as a true record of business conducted.

261012:04 Reports from Ward Councillor(s)

Ward Councillor(s) to update the Parish Council on activities within North Lincolnshire Council. Any items requiring an action must be raised under a separate agenda item.

261012:05 Highways, footpaths and PROW

To receive notification of any issues and to resolve actions required:

- a) FS725033998 Coleby Road – state of highway
- b) Community SID Sign

261012:06 Village Services and Allotments

To discuss and resolve any actions relating to;

- a) Allotment Land registration
- b) 2 uncultivated plots. Plot 5 – note to quit sent. Plot 15 note to quit
- c) NL Fund still available
- d) 2027 Rent review

261012:07 Public areas

To discuss and resolve any actions relating to;

- a) Telephone Box refurbishment
- b) Playground repairs
- c) Alkborough Lane Planter
- d) Community pay back – removal of arisings. Coleby bus shelter

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261012:08 Cemetery

To discuss and resolve any actions relating to;

- a) Ownership transfer
- b) Form Part C Ms B Sparks and related documentation

261012:09 Financial

To approve and sign the following financial reports

- o August current account bank statement
- o August reserve account bank statement
- o August monthly summary receipts and payments
- o August Bank reconciliation expenditure v budget
- o September current account bank statement
- o September reserve account bank statement
- o September monthly summary receipts and payments
- o September Bank reconciliation expenditure v budget
- o Q2 Explanation of variances to Budget
- o Q2 Explanation of expenditure > £100

Date and invoice reference	Company	Reason for invoice	Payment method	Minute reference	Amount	Authorisation
*17/08/2026	Kyanite invoice 9480	Councillor E mail set up	BACS	260810:10	£39.00	Cllr Dent/Cllr Duck
**31/08/2026	Clerk	August Salary + expenses	BACS	N/A	£203.76	Cllr Davey/Cllr Duck
08/09/2026	Chestnut Mowing Gallagher	Field/cemetery cutting	BACS	N/A	£300	Cllr Dent/Cllr Davey
***11/09/2026		Annual Insurance premium	BACS	N/A	£748.12	Cllr Duck/Cllr Davey
15/09/2026	Wave	Allotment water supply	BACS	N/A	£42.91	Cllr Duck/Cllr Dent
30/09/2026	Clerk	September salary	BACS	N/A	£131.57	Cllr Davey/Cllr Duck
11/10/2026	Savills	Village Field annual rent	BACS	N/A	£234.00	Cllr Davey/Cllr Dent
26/10/2026	Microsoft	365 Annual Subscription	DC	N/A	£84.99	N/A

* Agreed to pay August minutes

** Agreed to pay E mail correspondence

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Bank card – still in date?

261012:10 Planning

To discuss and resolve any actions relating to;

PA/SCR/2025/1343 Application to erect a wind turbine; West of Top Road Winterton. Applicant Octopus Energy. Application granted

PA/2026/351 Application – Listed building consent for window repairs and internal alterations. Applicant Mr and Mrs Durnian. Permission has been granted subject to conditions and reasons.

261012:11 Current project(s)

To discuss and resolve any actions relating to;

- a) Village field goal posts – funding
- b) New councillor E mails set up

261012:12 Village Hall

Summer Camp Out – comments

Scarecrow weekend – comments

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261012:13 St Etheldredas

Act of Remembrance – awaiting feedback from RBL Winterton

261012:14 Correspondence

12/08/2026 ERNLLCA Free HR Webinars
12/08/2026 ERNLLCA Employment law training
26/08/2026 NLC September meeting calendar
26/08/2026 ERNLLCA Free Work webinar – harassment
31/08/2026 ERNLLCA Have your Say on Lincolnshire's Economic Future
06/09/2026 ERNLLCA Free training sessions
06/09/2026 NATS Winterton meeting 9th September 2026
11/09/2026 Consultation on new proper practices
11/09/2026 ERNLLCA Local Government re organisation
15/09/2026 ERNLLCA Internal Auditors – possible network
15/09/2026 ERNLLCA Confident Communication training
23/09/2026 Doncaster Sheffield Airport consultation – do council wish to respond?
23/09/2026 ERNLLCA AGM 22/10/2026
25/09/2026 Community Vision £1000 funding available
27/09/2026 ERNLLCA September newsletter
30/09/2026 NLC up and coming meetings October

261012:15 Agenda for next and future meetings

To determine any items Councillors wish to agenda for the next or future meetings.

261012:16 Next Meeting

To confirm the date and time of the next meeting – proposed date 3rd November 2026 18.30 West Halton and Coleby Village Hall