

West Halton and Coleby Parish Council

West Halton and Coleby Village Hall; Coleby Road, West Halton DN15 9AP

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Dear Councillor,

You are summoned to attend the monthly meeting of the above-named Parish Council to be held on Monday 16th March 2026. Proceedings will commence at 17:00 in West Halton and Coleby Village Hall, Coleby Road, West Halton, in the meeting room. Members of the public and press are welcome to attend.

Public Participation

Members of the public may raise subjects that they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

AGENDA

260306:01 **Receive apologies and approve reasons for absence**

260306:02 **Declarations of interest**

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

260306:03 **Minutes**

To approve and sign the minutes of the meeting held on 6th January 2026 as a true record of business conducted

260306:04 **Reports from Ward Councillor(s)**

Ward Councillor(s) to update the Parish Council on activities within North Lincolnshire Council. Any items requiring an action must be raised under a separate agenda item.

260306:05 **Councillor and clerk Vacancies**

To discuss clerk handover – files – equipment – SID batteries etc

260306:06 **Highways, footpaths and PROW**

To receive notification of any issues and to resolve actions required:

- a) FS725033998 Coleby Road – state of highway
- b) 4004797 Thealby Fly Tip
- c) Short Lane – road verge damage

260306:07 **Village Services and Allotments**

To discuss and resolve any actions relating to;

- a) Allotment Land registration

260306:08 **Public areas**

To discuss and resolve any actions relating to;

- a) Alkborough Lane Bus Shelter – NLC Grant site plan. Steel one scrap
- b) Telephone Box door
- c) Asset inspections
- d) Alkborough Lane planter
- e) Leaning tree on village field – Savills tree inspection
- f) Any other matters.

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260306:10 Cemetery

To discuss and resolve any actions relating to;

- a) Ownership transfer

260306:11 Planning

To discuss and resolve any actions relating to;

- a) Decision notice - PA/2026/91

260306:12 Financial

To approve and sign the following reports;

- Summary receipts and payments and bank reconciliation December 2025
- Receipts and payments v Budget year end December 2025
- December Bank statements – current and reserve accounts
- Q3 Explanations of expenditure > £100
- Q3 Explanations of variance to budget

Date and invoice reference	Company	Reason for invoice	Payment method	Minute reference	Amount	Authorisation
31/12/2025	Clerk	December salary	BACS	N/A	£245.68	Cllr Duck/Cllr Davey
	Grove Groundworks	Annual cemetery hedge cut	BACS	N/A	£215.00	Cllr Duck/Cllr Davey

- Allotments – Anglian water revised invoice
- Wave – account opened confirmation of charges

260306:13 Current project(s)

To discuss and resolve any actions relating to;

No Current projects

Project ideas 'Car park'

Village field wall repairs: National Lottery Heritage Grant? Other funding FCC?

260306:14 Correspondence

To discuss and resolve any actions relating to;

ERNLLCA cemetery training registration

Various ERNLLCA training opportunities

260306:15 Miscellaneous items

January newsletter and future newsletters

260306:16 Agenda for next and future meetings

To determine any items Councillors wish to agenda for the next or future meetings.

260306:17 Next Meeting

To confirm the date and time of the next meeting – proposed date **TBC**