

West Halton and Coleby Parish Council

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14th June 2026

Dear Councillor,

You are summoned to attend an extra ordinary meeting of the above-named Parish Council to be held on Tuesday 16th June 2026. Proceedings will commence at 10:00 in West Halton and Coleby Village Hall, Coleby Road, West Halton, in the meeting room. Members of the public and press are welcome to attend.

Public Participation

Members of the public may raise subjects that they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

AGENDA

20260616:01 Receive Apologies and approve reasons for absence

20260616:02 Declarations of interest

- i. To record declarations of interest by any member of the council in respect of the agenda listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- ii. To note dispensations given to any member of the council in respect of the agenda items listed below

20260616:03 Internal Audit 2025/2026

To receive report from auditors. To note any recommendations and agree and action.
To review, accept and sign the year end audited financial reports as audited by internal auditor

20260616:04 Annual Governance Statement Section 1 AGAR 2025/2026

Members to consider the Governance Statement.
Members to resolve the approval of the Governance Statement
Governance statement to be signed and dated by the Chairman and Clerk

20260616:05 Annual Accounting Statement Section 2 AGAR 2025/2026

Members to consider the Accounting Statement.
Members to resolve the approval of the Accounting Statement.
Accounting statement to be signed and dated by the Chairman.

20260616:06 Annual Governance and Accountability Return (AGAR) 2025/2026

An authority with either gross income or gross expenditure exceeding £25,000 is unable to certify itself exempt from a limited assurance review and must return completed and signed AGAR forms to external auditor for them to complete Part 3 of the Annual Governance and Accountability Return at the end of each financial year in accordance with Proper Practices.
Members to resolve the submission of the AGAR as per the stated requirements.

20260616:07 Exercise of Public Rights 2025-2026.

To agree dates for making provision for the exercise of public rights 2026-2026 exempt authorities. To agree dates and minute accordingly

West Halton and Coleby Parish Council

20260510:08 Correspondence

To discuss and resolve any actions

20260510:09 Miscellaneous Items

20260510:10 Agenda for next and future meetings

To determine any items Councillors wish to agenda for the next or future meetings.

20260510:11 Next Meeting

To confirm the date and time of the next meeting as, subject to any change,
13th July 2026 18.30 venue West Halton and Coleby Village Hall