

West Halton and Coleby Parish Council

West Halton and Coleby Village Hall; Coleby Road, West Halton DN15 9AP

Email: whcparishcouncil@outlook.com

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Dear Councillor,

3rd August 2026

You are summoned to attend the monthly meeting of the above-named Parish Council to be held on Monday 10th August 2026. Proceedings will commence at 18:30 in West Halton and Coleby Village Hall, Coleby Road, West Halton, in the meeting room. Members of the public and press are welcome to attend.

Public Participation

Members of the public may raise subjects that they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. ~~Listeners should note that decisions cannot be made at this meeting on items not on the agenda.~~

Clerk to the Council Mrs Frances Altoft

AGENDA

260810:01 Councillor and clerk Vacancies

Mr Alan G Batley – declaration of interest received. To sign declaration of acceptance of office in the presence of the council

Mr Peter Michael Brown – Application timeline has expired.

Clerk vacancy. Mrs Frances Altoft. Issue contract – 6 months probationary period.

260810:02 Receive apologies and approve reasons for absence

2600810:03 Declarations of interest

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.
- c)

2600810:04 Minutes

To approve and sign the minutes of the meeting held on 13th July 2026 as a true record of business conducted.

260810:05 Reports from Ward Councillor(s)

Ward Councillor(s) to update the Parish Council on activities within North Lincolnshire Council. Any items requiring an action must be raised under a separate agenda item.

260810:06 Highways, footpaths and PROW

To receive notification of any issues and to resolve actions required:

- a) FS725033998 Coleby Road – state of highway

260713:07 Village Services and Allotments

To discuss and resolve any actions relating to;

- a) Allotment Land registration
- b) Allotment water meter reading monthly
- c) 2 uncultivated plots. Plot 5 – note to quit sent. Plot 15 note to quit
- d) Lions photo shoot
- e) Gate adjustment and damaged sliding bolt

260810:08 Public areas

To discuss and resolve any actions relating to;

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- a) Telephone Box door
- b) Asset inspections
- c) Playground/Park pending repairs
- d) Alkborough Lane planter
- e) Community payback team visit
- f) Any other matters.

260810:09 Cemetery

To discuss and resolve any actions relating to;

- a) Ownership transfer

260810:10 Financial

To approve and sign the following financial reports

- o July current account bank statement
- o July reserve account bank statement
- o July monthly summary receipts and payments
- o July bank reconciliation expenditure v budget

Date and invoice reference	Company	Reason for invoice	Payment method	Minute reference	Amount	Authorisation
15/06/2026	Wave	Allotment water charges	BACS	N/A	£20.18	Cllr Dent/ Cllr Duck
26/07/2026	Grove Groundworks	PROW and verges cutting	BACS	N/A	£645.00	Cllr Duck/Cllr Davey
26/07/2026	Grove Groundworks	Short Lane insurance claim	BACS	N/A	£275.00	Cllr Duck/Cllr Davey
02/8/2026	Chestnut Mowing	Field and cemetery cutting	BACS	N/A	£150	Cllr Dent/Cllr Davey

Wave – Meter reading sent no amended invoice issued

To discuss spend to date/budget comparison for cemetery and field grass cutting.

Gallagher 2026-2027 Insurance questionnaire

260810:11 Current project(s)

To discuss and resolve any actions relating to;

- a) Village field goal posts

260810:12 Village Hall

Village hall – Date for funday and campout Saturday 22nd August 2026. Restricted to residents and their families

260810:13 Correspondence

16/07/2026 – North Locality minutes 17th June 2026

16/07/2026 – ERNLLCA – Local Government reorganisation announcement

22/07/2026 - Crowle and Eland Civic Service invite

27/07/2026 – Burton upon Stather Invitation to informal meeting

29/07/2026 – NLC August meetings

29/07/2026 - HCCP Consultation end date

31/07/2026 – NLC Updated Standards

31/07/2026 – ERNLLCA – AGM October 2026

260810:14 Agenda for next and future meetings

To determine any items Councillors wish to agenda for the next or future meetings.

260810:15 Next Meeting

To confirm the date and time of the next meeting – proposed date 7th September 2026 18.30 West Halton and Coleby Village Hall