

## WEST HALTON AND COLEBY PARISH COUNCIL

### Minutes of the Parish Council meeting held on Monday 16<sup>th</sup> March 2026 at 18.30 – venue West Halton Village Hall

#### Present

Cllr Charles Dent – Chair  
 Cllr Sam Duck – Vice Chair  
 Cllr Trevor Davey  
 Quorate 3 councillors present

West Halton and Coleby Councillor  
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Abbreviations; NLC – North Lincolnshire Council      VH – Village Hall  
 WH&CPC – West Halton and Coleby Parish Council

<b>260106:01 Receive apologies and approve reasons for absence</b> Apologies received from Ward Cllr's Ogg, Rowson and Marper	
<b>260106:02 Declarations of interest</b> (a) None Declared	
<b>260106:03 Minutes</b> The minutes of the Parish Council Meeting held on 6 <sup>th</sup> January 2026 were accepted and signed as a true record of business transacted. Proposed Cllr Duck; Seconded Cllr Davey	
<b>260106:04 Reports from Ward Councillor(s)</b> None present	
<b>260106:05 Councillor and Clerk Vacancies</b> Councillor vacancies. Forms and information were sent to both interested parties, Cllr Duck reports one of the parties has reconsidered. Three Cllr vacancies remain. Clerk Vacancy. Cllr Dent has received one application. Cllr Dent to chase up interested applicant as no more correspondence returned. Dependant on response Cllr Dent to readvertise position.	
<b>260106:06 Highways, footpaths and PROW</b> a) Coleby road surface. FS725033998 problem logged with NLC. The road surface is getting worse with several new pot holes appearing. No new correspondence received. b) Thealby Hill Fly tip – Possibly been cleared, Cllr Duck to check and await update from Cllr Ogg. c) Short lane grass verge damage reported by one resident. Cllr Davey has contacted Stagecoach to report damage and establish options to rectify.	
<b>260106:07 Village Services</b> (a) Land Registry Allotments – Cllr Dent to arrange appointment with solicitor.	AP240201:02 Cllr Dent (allotment ownership) <b>On-going</b>
<b>260106:08 Village field, playground and public areas</b> (a) Bus Shelter Alkborough Lane– Cllr Dent drawing NLC site plan, currently on hold due to lack of spare time. Cllr Dent/Cllr Duck to arrange collection and scrapping of steel bus shelter. (b) Telephone box door – WIP – Cllr Dent to test fit and will need glass installing once door is hung. (c) Asset inspections. Latest inspection carried out by Cllr Davey. No major issues, new shelf in Coleby bus shelter. Goal posts and anchors not coping with strong winds, nets are damaged. Cllr Davey suggests looking into grant from Sport England to have them replaced with more suitable replacements. (d) Alkborough planter. Change of supplier needed, Cllr Duck to inspect re extent of repairs needed. (e) Resident Village Field tree inspection. Cllr Dent to chase Savills on progress. Previously noted crosses marked on some trees on the green.	AP251119:01 Cllr Dent (plan) <b>on going</b>  AP230111:03 Cllr Dent (door) <b>On-going</b>
<b>260106:09 No agenda point</b>	
<b>260106:10 Cemetery</b> (a) Cemetery ownership. Cllr Dent Contacting NLC to confirm transfer option council has selected and to apply for adverse possession of land later, once the land is in the possession of the WH&CPC. (b) Moles hills to be monitored. (c) Burial request received for resident of Coleby. Cllr Dent to send paperwork to relevant party. (d) Quotation received for Cemetery sign from AKCK Designs Ltd (£123.27+VAT). Council would like to approach AKCK Designs in future once ownership is fully transferred. Cllr Duck to inspect current sign	<b>AP251119:03</b> Cllr Dent (contact NLC/apply for adverse possession) <b>On-going</b>

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with intent to re-erect as a temporary measure.						
<b>260106:11 Planning</b> PA/2026/268 Planning application to erect a timber conservatory with adjacent garden wall. No comments from Council.						
<b>260106:12 Finance</b>						
<b>Resolution passed</b> All payments to be processed. Proposed Cllr Duck seconded Cllr Davey. Cllr Dent to raise payments on Virgin.						
Date and invoice reference	Company	Reason for invoice	Payment method	Minute reference	Amount	Authorisation
19/01/2026	West Halton Village Hall	Village hall hir Jan – Mar 2026	BACS	N/A	£30.00	Cllr Duck/Cllr Davey
12/01/2026	Kyanite	2026-27 Domain Registration	BACS	N/A	£36.00	Cllr Duck/Cllr Davey
18/02/2026	Wave Water	Water Bill	BACS	N/A	£51.12	Not authorised. To get a meter reading and possible revised invoice.
<p>Anglian Water (AW) – Cllr Dent to email Consumer Council for Water and outline original complaints. With intent to get charges cancelled.</p> <p>Cllr Dent to check for any precept feedback and respond as necessary.</p> <p>Cllr Davey and Cllr Duck attended meeting for devolved grass cutting 8<sup>th</sup> January 2026. NLC very unclear with specifics on devolved payment for smaller councils without a surplus to their devolved payment budget. Have stated 3.8% uplift will only be applicable if weed clearance is undertaken. All Cllr’s agree that WH&amp;CPC cannot cover additional cost of weed clearance, PC will accept public rights of way and highways verges and Small public open spaces <u>only</u>.</p> <p>Cllr Dent to write to Andy Tate for update on devolved grass cutting and inform of PC decision not to undertake weed clearance.</p>						
<b>260106:13 Current Projects</b> (a) No current projects <b>Projects ‘car park’</b> Village Field Car Park; Village field wall repairs.						
<b>260106:14 Correspondence</b> ERNLLCA cemetery training registration – PC agree to wait for cemetery ownership transfer to complete. Various ERNLLCA training opportunities						
<b>260106:15 Miscellaneous</b> January newsletter – Newsletters to be put on hold, will be revisited when a new clerk is appointed.						
<b>251204:16 Agenda for next and future meetings.</b> No items						
<b>260106:17 Next Meeting</b> The next meeting as, subject to any change, <b>Monday 6<sup>rd</sup> April 2026 18.30</b> venue West Halton and Coleby Village Hall. Business concluded and meeting closed at 20.00 <u>Closed action points</u>  Accepted and signed as a true record of business transacted.  Signed ..... Date..... Position.....						



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UN-APPROVED