

## WEST HALTON AND COLEBY PARISH COUNCIL

### Minutes of the Parish Council meeting held on Tuesday 6<sup>th</sup> January 2026 at 18.30 – venue West Halton Village Hall

#### Present

Cllr Charles Dent – Chair	West Halton and Coleby Councillor
Cllr Sam Duck – Vice Chair	West Halton and Coleby Councillor
Cllr Trevor Davey	West Halton and Coleby Councillor
Frances Altoft	Parish Clerk

Quorate 3 councillors present

Abbreviations; NLC – North Lincolnshire Council                      VH – Village Hall  
 WH&CPC – West Halton and Coleby Parish Council

<b>260106:01 Receive apologies and approve reasons for absence</b> Apologies received from Ward Cllr’s Ogg, Rowson and Marper	
<b>260106:02 Declarations of interest</b> (a) Agenda point <b>260106:07</b> Clerk; Personal – allotment owner. (b) No dispensations granted.	
<b>260106:03 Minutes</b> The minutes of the Parish Council Meeting held on 4 <sup>th</sup> December 2025 were accepted and signed as a true record of business transacted. Proposed Cllr Duck; Seconded Cllr Davey	
<b>260106:04 Reports from Ward Councillor(s)</b> None present	
<b>260106:05 Councillor and Clerk Vacancies</b> Councillor vacancies. A resident has approached Cllr Duck with regards to one of the vacancies and another resident has expressed their interest. Clerk will arrange for the relevant forms and information to be sent to all. Clerk Vacancy. Cllr Dent has received one application. Cllr Dent will liaise and send out the necessary application forms etc	
<b>260106:06 Highways, footpaths and PROW</b> a) Coleby road surface. FS725033998 problem logged with NLC. The road surface is getting worse with several new pot holes appearing. Cllr Dent to arrange some photographic evidence and to send to NLC Highways b) Theay Hill Fly tip – Cllr Ogg chasing Biffa c) Short lane grass verge damage reported by one resident. Council discussions included installation of small poles (will get run over and could impair grass cutting contractor). NLC installation of bollards. Cllr Duck to contact NLC highways to discuss	
<b>260106:07 Village Services</b> (a) Land Registry Allotments – Cllr Dent to arrange appointment with solicitor.	AP240201:02 Cllr Dent (allotment ownership) <b>On-going</b>
<b>260106:08 Village field, playground and public areas</b> (a) Bus Shelter Alkborough Lane– Cllr Dent drawing NLC site plan. Cllr Dent/Cllr Duck to arrange collection and scrapping of steel bus shelter. (b) Telephone box door – WIP – Cllr Davey offered help with installation. (c) Asset inspections. Latest inspection carried out by Cllr Davey. No major issues (d) Alkborough planter. Change of supplier needed. Cllr Duck stated powder coating would be an expensive option. Cllr Duck and Cllr Dent will work together to see if planter can be re painted (e) Resident Village Field tree inspection. Clerk to chase Savills again. (f) Cllr Dent to move large heavy gate in storage to the council shed in the VH car park	AP251119:01 Cllr Dent (plan) <b>on going</b>  AP230111:03 Cllr Dent (door) <b>On-going</b>
<b>260106:09 No agenda point</b>	
<b>260106:10 Cemetery</b> (a) Cemetery ownership. Cllr Dent Contacting NLC to confirm transfer option council has selected and to apply for adverse possession of land. Cllr Ogg advised the portion of land behind the cemetery has been cultivated by a farmer for many years so the farmer will apply for adverse possession.	AP251119:03 Cllr Dent (contact NLC/apply for adverse possession)

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Mrs A Sparkes has contacted council concerning the mole mess.	On-going																												
<p><b>260106:11 Planning</b>  PA/2025/1623 Application under the Overhead Lines (Exemption) (England &amp; Wales) Regulations 2009 to replace approximately 230m of existing low voltage open wire overhead electric line (OHL) with aerial bunched conductor (ABC) and replace six damaged/rotten wooden poles with wooden poles of an equivalent height. No comments from Council</p>																													
<p><b>260106:12 Finance</b>  To approve and sign the following reports;</p> <ul style="list-style-type: none"> <li>• Summary receipts and payments January 2025</li> <li>• Bank Reconciliation and expenditure v budget January 2025</li> <li>• Monthly receipts and payments January 2025</li> <li>• January 2025 Reserve and Current account bank statements</li> <li>• Q3 Explanations of expenditure &gt; £100</li> <li>• Q3 Explanations of variances to Budget</li> </ul> <p><b>Resolution passed</b> All payments to be processed. Proposed Cllr Duck seconded Cllr Davey</p> <table border="1" data-bbox="221 837 1233 1122"> <thead> <tr> <th>Date and invoice reference</th> <th>Company</th> <th>Reason for invoice</th> <th>Payment method</th> <th>Minute reference</th> <th>Amount</th> <th>Authorisation</th> </tr> </thead> <tbody> <tr> <td>12/11/2025</td> <td>ERNLLCA</td> <td>Finance Training</td> <td>BACS</td> <td>N/A</td> <td>£24.00</td> <td>Cllr Dent/Cllr Davey</td> </tr> <tr> <td>27/11/2025</td> <td>Kyanite</td> <td>2026 Annual web hosting fee</td> <td>BACS</td> <td>N/A</td> <td>£163.19</td> <td>Cllr Duck/Cllr Dent</td> </tr> <tr> <td>30/11/2025</td> <td>Clerk</td> <td>November salary</td> <td>BACS</td> <td>N/A</td> <td>£155.84</td> <td>Cllr Duck/Cllr Davey</td> </tr> </tbody> </table> <p>Clerk salary – Unpaid leave taken. Total January hours paid 7.  Anglian Water (AW) – <u>increased price of installation</u>. Anglian Water have offered a one-off compensation payment of £200 and have offered to pay for the meter installation as this was not carried out correctly at initial installation.  Council refuse to accept this offer; take claim to stage 2. Clerk to write to AW to request and to advise AW to contact Chair for all future E mails</p> <p>Wave – Account has been opened; Charges to be as follows £0.23p per m<sup>3</sup>. Annual Standing charge £77.10. Once water switched on council to monitor monthly</p> <p>Current account as of 31<sup>st</sup> January 2026 £2410.85 Reserve account £2556.75  National Lottery grant remaining funds - £404.68 (included in £2410.85)</p> <p><u>Budget 2026/2027.</u>  NLC have offered a 3.8% increase on devolved grass cutting to include weed clearance within 30mph areas in the parishes. 3.8% will not cover inflation and the extra work involved. Meeting at NLC 8<sup>th</sup> January 2025 to discuss. All councillors to attend. Cllr Dent has calculated some of the m<sup>2</sup> through CAD – to be completed ready for Thursday meeting.  26/27 Budget is extremely tight – Payment of AW invoice <b>has been</b> included in accepted budget. Funds may need to be transferred from reserve account. If AW complaint is successfully upheld, no fund transfer will be required allowing finances to become more stable and healthy.</p> <p>Grove do not currently hold spraying licence however they have been approached by other PC's with regards to spraying.</p> <p><b>Precept request 2026/27. Resolution passed</b> Proposed Cllr Dent seconded Cllr Davey. Precept to be set at £7000  Clerk to send in precept application</p>	Date and invoice reference	Company	Reason for invoice	Payment method	Minute reference	Amount	Authorisation	12/11/2025	ERNLLCA	Finance Training	BACS	N/A	£24.00	Cllr Dent/Cllr Davey	27/11/2025	Kyanite	2026 Annual web hosting fee	BACS	N/A	£163.19	Cllr Duck/Cllr Dent	30/11/2025	Clerk	November salary	BACS	N/A	£155.84	Cllr Duck/Cllr Davey	
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<p><b>260106:13 Current Projects</b>  (a) No current projects  <b>Projects 'car park'</b> Village Field Car Park; Village field wall repairs.</p>																													



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<p><b>260106:14 Correspondence</b>  ERNLCCA cemetery training registration – Clerk to check if still available  Various ERNLCCA training opportunities</p>	
<p><b>260106:15 Miscellaneous</b>  No items</p>	
<p><b>251204:16 Agenda for next and future meetings.</b>  No items</p>	
<p><b>260106:17 Next Meeting</b>  The next meeting as, subject to any change, <b>Tuesday 3<sup>rd</sup> February 2026 18.30</b> venue West Halton and Coleby Village Hall. Business concluded and meeting closed at 20.00  <u>Closed action points</u>  AP251119:02 Cllr Dent adverse possession application – co-joined with AP251119:03  AP251119:04 Cllr Dent respond to AW – Clerk actioned  AP251204:01 Clerk Contact NLC grass cutting  AP250605:07 Cllr Dent barrier height</p> <p>Accepted and signed as a true record of business transacted.</p> <p>Signed ..... Date..... Position.....</p>	

UN-APPROVED