



WEST HALTON AND COLEBY PARISH COUNCIL

Minutes of the Annual Parish Council meeting held on Thursday 2nd October 2025 at 18.30 – venue West Halton Village Hall

time as her education classes. Resolution passed Proposed Cllr Williams seconded Cllr Davey. Clerk to contact Ms Pawlyszyn and forward on council village field risk assessment (g) Play equipment Annual inspection. Clerk has chased up NLC report (h) Council expressed thanks to Cllr Davey for continued support with dog warden visits. (i) Cllr Davey reported ONGO will be creating neighbourhood local representatives. Meeting being held 15th October 2025																																				
251002:09 Cemetery (a) Cemetery ownership. Still outstanding with NLC – nearly one year since original discussions took place. Cllr Ogg chasing NLC (b) Grass cutting. NLC have provided extra funding – cemetery has been cut twice. Unfortunately, this has now utilised up all the NLC extra funding.																																				
251002:10 Finance To approve and sign the following reports; - Summary receipts and payments September 2025 - Bank Reconciliation and expenditure v budget September 2025 - Monthly receipts and payments September 2025 - September 2025 Reserve and Current account bank statements - Q2 Explanation of variances to Budget - Q2 Explanation of expenditure > £100 Resolution passed All payments to be processed. Proposed Cllr Duck; seconded Cllr Williams <table><tr><th>Date and invoice reference</th><th>Company</th><th>Reason for invoice</th><th>Payment method</th><th>Minute reference</th><th>Amount</th><th>Authorisation</th></tr><tr><td>11/10/2025</td><td>Savills</td><td>Annual Field rental</td><td>BACS</td><td>N/A</td><td>£198.00</td><td>Cllr Williams/Cllr Davey</td></tr><tr><td>25/09/2025</td><td>Grove Groundworks</td><td>Allotment posts</td><td>BACS</td><td>N/A</td><td>£200.00</td><td>National lottery funded</td></tr><tr><td>30/09/2025</td><td>Clerk</td><td>September Salary</td><td>BACS</td><td>N/A</td><td>£204.49</td><td>Cllr Duck/Cllr Davey</td></tr><tr><td>26/10/2025</td><td>Microsoft</td><td>365 Annual Subscription</td><td>DC</td><td>N/A</td><td>£84.99</td><td>N/A payment taken automatically via council debit card</td></tr></table> Accountable volunteer savings for September £1000.00 Invoice arrived after agenda issue; Chestnut Mowing £365 Authorisation Cllr Cllr Duck West Halton and Coleby Village Hall £30.00 room rental October – December inclusive Cllr Davey; Cllr Duck Bank mandate/ Remove old administrator first. Clerk has correct forms and will circulate to councillors for signatures Current account as of 30th September £5138.99 Reserve account £2548.71 National Lottery grant remaining funds - £204.68 (included in £5138.99)	Date and invoice reference	Company	Reason for invoice	Payment method	Minute reference	Amount	Authorisation	11/10/2025	Savills	Annual Field rental	BACS	N/A	£198.00	Cllr Williams/Cllr Davey	25/09/2025	Grove Groundworks	Allotment posts	BACS	N/A	£200.00	National lottery funded	30/09/2025	Clerk	September Salary	BACS	N/A	£204.49	Cllr Duck/Cllr Davey	26/10/2025	Microsoft	365 Annual Subscription	DC	N/A	£84.99	N/A payment taken automatically via council debit card	AP250501:02 Clerk (Mandate) On-going
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251002:11 Current Projects (a) Village field car park – gate – discussions to continue at future meetings. (b) Village field gate Alkborough Lane – Cllr Duck examining possible mending (c) Allotment Mains water. Anglian Water have increased the price of the installation even though council agreed a price, formed a contract and had to pay in advance of the installation. Original quotation inc VAT £6440.24. New quotation £8132.07 inc VAT. Differences in new quotation; - no infrastructure discount of £491.00 offered. AW state that this is now not available due to OFWAT regulation changes. - Additional Re quote charge of £99.12 inc VAT. Anglian water accounts have issued a demand for extra payment of £1491.83 inc VAT. This does not tally with previous quotations. Since last council meeting, two letters, threatening legal action have been received from Anglian Water. Clerk minute reference – a response to action point AP050904:04 has been requested 5 times. Cllr Dent provided a draft E mail response 02/10/2025 for council to approve. Council agreed AW are being total unreasonable. Council to contact ERNLLCA for support. Cllr Duck to arrange. Clerk to add	AP050904:04 Cllr																																			

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council comments to draft E mail and to return to Cllr Dent Post meeting notes. ERNLLCA advised to raise official complaint with Anglian Water. Clerk to forward Wave – Clerk spoke with Wave. Anglian Water have reported no meter fitted on site. Clerk has escalated point with Wave Projects ‘car park’ (i) Village Field Car Park re vamp. Two interpretation boards to be designed. Councillors to come up with ideas. Proposed new height barrier - Cllr Dent to investigate	Dent (contact Anglian Water) On going AP250605:07 Cllr Dent (barrier height) On going
251002:12 Planning PA/2025/1039 Application to erect a single storey rear extension, including demolition of existing conservatory, removal of existing chimney stack, replacement roof and installation of roof light to the existing kitchen. Applicant Mr George Sowerby. Woodhurst, Winteringham Lane, West Halton Dn15 9AU. Consultation end date 23rd September 2025. After discussions council agreed no objections to this application. PA/2025/919 Outline planning permission for four self-build/custom build detached dwellings. Lane west of Coleby Road, West Halton. DN15 9AN. Applicant Mr Howarth. Consultation end date 09/10/2025. After close examination of outline planning permission Council passed a resolution to object to this application as follows. Proposed Cllr Davey seconded Cllr Duck Highway Safety Concerns The proposed dwellings would be accessed from a narrow stretch of Coleby Road directly opposite Churchside, where visibility is already severely restricted. With the establishment of 4 additional dwellings (possible adding a further 8 vehicles) there would be an unacceptable increase in potential traffic accidents. The NPPF does clearly state that a development should be refused where there would be an unacceptable impact on highway safety. Council refuse vehicles would have to be stationary on Coleby Road during collections periods, adding to the already congested, narrow carriageway. In the planning documents, mention is made of the new dwelling residents being able to easily access public services such as buses, and local facilities. The nearest bus stop is located on the corner of Short Lane/West Street junction. To arrive at this point residents from the new dwellings would have to proceed along Coleby Road and Churchside. At present the section of Coleby Road adjacent to this development and Churchside does not have any public footpath away from the highway. Residents must walk along the road putting themselves at risk of collision with vehicles. Flood Risk and Surface Water Run-off It is a well-known, and documented fact that the area 120m to the south of the proposed development, in a dip in Coleby Road, is already a flood risk area. A property here has been flooded on many occasions in the past. The proposed site lies on farmland which currently acts as a flood mitigation site. This land absorbs, holds and slowly releases water over a long period of time. Through the creation of a new tarmac area and a variety of hard standing, with no provision to curtain surface water runoff, the flood risk 120m to the south of the development would be increased. There are clear outline in NPPF requiring that any proposed development should not increase flood risks elsewhere. There are no sustainable drainage plans in place, on the current planning documentation to consider surface water run-off. For the above reasons, West Halton and Coleby Parish council respectfully urge North Lincolnshire Council to refuse the application PA/2025/919.	
251002:13 Correspondence Greater Lincolnshire Council for all Consultancy sessions x 2 E mails ERNLLCA finance training. Cllr Davey would like to attend at cost of £20.00 + VAT. Resolution passed Proposed Cllr Williams seconded Cllr Duck. Clerk to arrange ERNLLCA HR training Police Liaison day Winterton 6th October 2025.	
251002:14 Village Hall Social Evening 11th October with line dancing and food (pre-ordered) Children’s Halloween party 1st November 17.00 – 19.00 £2 per child Christmas Craft Fair 23rd November 2025 10.00 – 14.00 £5 per table Children’s Christmas Party and Lights Switch on 30th November Christmas Lunch 7th December Adults £15.00 Children under 16 £7.50	
251002:15 St Etheldreda’s church 2nd November 11.15 Holy Communion 9th November Act Of Remembrance 09.30 – to be led by Winterton RBL 23rd November 11.15 Holy Communion Wreath making 6th December 2025.	



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251002:16 Miscellaneous Child safeguarding Policy review. Checked and approved Proposed Cllr Duck seconded Cllr Davey Equality and Diversity - Checked and approved Proposed Cllr Duck seconded Cllr Williams Financial Reserves policy Checked and approved Proposed Cllr Davey seconded Cllr Williams Octopus Wind Turbine – still with NLC HCCP – no news	
251002:17 Agenda for next and future meetings. No comments from councillors.	
251002:18 Next Meeting The next meeting as, subject to any change, 6 th November 2025 18.30 venue West Halton and Coleby Village Hall. Business concluded and meeting closed at 20.00 <u>Closed action points</u> AP250904; Clerk Bus shelter quotes AP250904:03 Clerk Poppy seed heads Accepted and signed as a true record of business transacted. Signed Date..... Position.....	