

From: SBA <SBA@pkf-l.com>
Sent: 29 July 2025 11:55
To: 'clerk@westhaltonandcolebyparishcouncil.gov.uk'
<clerk@westhaltonandcolebyparishcouncil.gov.uk>
Subject: Data logged – notification of exempt status

Dear Ms Altoft,

HU0252: Receipt of documents – notification of exempt status, 2025

This is an automated message to notify you that we have received and logged the notification of exempt status for the year ended 31 March 2025 submitted to us for West Halton & Coleby Parish Council. By notifying us that West Halton & Coleby Parish Council has claimed exemption there is no review to be performed and consequently no auditor certificate and report, or any other closure documentation, will be issued by us for this reporting year.

If you did not submit your notification of exemption by the specified submission deadline and were sent chasing letter(s), you will receive an invoice for those chaser charges calculated in accordance with the fee scales set by Smaller Authorities' Audit Appointments Limited which are available to view [here](#).

Unless we receive any correspondence from local electors during the period for the exercise for public rights that requires us to contact you, you will not hear from us again this year, except to chase any outstanding fees.

Kind regards,

SBA Team

For and on behalf of PKF Littlejohn LLP

T +44 (0) 20 7516 2200

sba@pkf-l.com

For and on behalf of

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