

West Halton and Coleby Parish Council

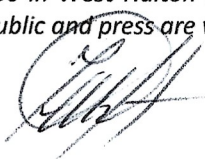
Parish Clerk – Mrs Frances Altoft
Mayfield, White House Lane, West Halton DN15 9AZ
Telephone: 07967 657146
Email: whcparishcouncil@outlook.com
Website: www.westhaltonandcolebyparishcouncil.org.uk

29th May 2025

Dear Councillor,

You are summoned to attend the monthly meeting of the above-named Parish Council to be held on Thursday 5th June 2025. Proceedings will commence at 18:30 in West Halton and Coleby Village Hall, Coleby Road, West Halton, in the meeting room. Members of the public and press are welcome to attend.

Mrs Frances Altoft (Clerk to the Council)



Public Participation

Members of the public may raise subjects that they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

AGENDA

250605:01 Receive apologies and approve reasons for absence

250605:02 Declarations of interest

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

250605:03 Minutes

To approve and sign the amended minutes of the Annual Parish Council Meeting held on 1st May 2025 as a true record of business transacted.

250605:04 Reports from Ward Councillor(s)

Ward Councillor(s) to update the Parish Council on activities within North Lincolnshire Council. Any items requiring an action must be raised under a separate agenda item.

250605:05 Councillor Vacancy

To discuss

250605:06 Highways, footpaths and PROW

To receive notification of any issues and to resolve actions required:

- a) LLFA temporary road closure Water Lane 2nd June – 6th June 2025 for drain inspections to assist with flood mitigation.

250605:07 Village Services

To discuss and resolve any actions relating to;

- a) Allotment Land registration
- b) Any other matters

250605:08 Village field, allotments and public areas

To discuss and resolve any actions relating to;

- a) Bus Shelter – Alkborough Lane.

West Halton and Coleby Parish Council

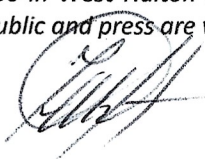
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- b) Telephone Box
- c) Asset inspections
- d) Play equipment annual inspection
- e) Village planters – Coleby sponsor. Remove Alkborough planter?
- f) Community Pay Back Team – next visit
- g) Any other matters.

250605:09 Cemetery

To discuss and resolve any actions relating to;

- a) Review new regulations/ templates
- b) Ownership transfer

250605:10 Financial

To approve and sign the following reports;

- Summary receipts and payments and bank reconciliation May 2025
- Receipts and payments v Budget year end May 2025
- May Bank statements – current and reserve accounts

Date and invoice reference	Company	Reason for invoice	Payment method	Minute reference	Amount	Authorisation
01/05/2025	Village Hall	Hall Hire April – June 2025	BACS	N/A	£30.00	Cllr Duck/Cllr Davey
01/05/2025	Chestnut Mowing	Field/Cemetery grass cutting	BACS	250501:18	£460.00	Cllr Dent/Cllr
03/05/2025	Screwfix	Pipework/fittings allotment water project	DC	Lottery funded	£76.85	N/A
12/05/2025	Glovers	Year End accounts audit	BACS	N/A	£168.00	Cllr Dent/Cllr Duck
24/05/2025	Grove Groundworks	Verge/PROW grass cutting	BACS	N/A	£920.00	Cllr Van der Westhuizen/Cllr Williams
31/05/2025	Clerk	May Salary	BACS	N/A	£245.68	Cllr Davey/Cllr Van der Westhuizen

- Remove old administrator from Virgin
- Update Virgin mandate
- Accountable volunteer contribution savings May 2025
- In Bloom Grant

250605:11 Current project(s)

To discuss and resolve any actions relating to;

- (a) Allotment/Cemetery mains water

Projects Car park

- (i) Village Field Car park
- (ii) Village field wall repairs: National Lottery Heritage Grant? Historic England response Right of Hearing. Other funding FCC?

250605:12 Planning

To discuss and resolve any actions relating to;

PA/2025/588 Planning Permission to erect single storey extension and detached garage in place of existing single-story extension and detached garage. Application Mr S Barker. The Cottage Water Lane West Halton. DN15 9BA.

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250605:13 Correspondence

To discuss and resolve any actions relating to;
LLFA Temporary Road closure Water Lane 2nd June – 6th June 2025 for drain inspections to assist with flood mitigation.
ERNLLCA AGM and Conference
ERNLLCA May newsletter
NLC Meeting timetable
ERNLLCA Training employment law
ERNLLCA HR training
NLC Local plan initial engagement
PCC funding

250605:14 Village Hall

VE 80th Anniversary was a success. Well supported
Social evenings well supported
VJ Day Tea 16th August and Laser show
Macmillan Coffee Morning date TBC
Scarecrow weekend 27-28th September 2025
Halloween Disco – date TBA
Christmas Craft Fayre 23rd November
Christmas Lunch 7th December
Children's Christmas party and lights Switch On 29th November

250605:15 St Etheldredas Church

June 22nd Holy Communion 11.15

250605:16 Miscellaneous items

To discuss and resolve any issues
July Newsletter
Policy review GDPR

250605:17 Agenda for next and future meetings

To determine any items Councillors wish to agenda for the next or future meetings.

250605:18 Next Meeting

To confirm the date and time of the next meetings as Thursday 3rd July 2025 18.30 venue West Halton and Coleby Village Hall