

WEST HALTON AND COLEBY PARISH COUNCIL

Minutes of the Parish Council meeting held on Thursday 6th March 2025 at 18.30 – venue West Halton Village Hall

Present

Frances Altoft
Cllr Ian Williams

Cllr Charles Dent Chair
Cllr Janet Van Der Westhuizen

No member of the public

Abbreviations; NLC – North Lincolnshire Council

Clerk

West Halton and Coleby Councillor

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VH – Village Hall

WH&CPC – West Halton and Coleby Parish Council NPG – Northern Powergen

250306:01 Receive apologise for absence and approve reasons for absence Apologies were received from Cllr Helen Rowson, Cllr Sam Duck, Cllr Ralph Ogg and Cllr Elaine Marper. Quorate – 3 councillors present.	
250306:02 Declarations of interest (a) Agenda point 250306:12 (a) Allotments; Clerk / Cllr van Der Westhuizen – Personal – Allotment holders (b) No dispensations granted.	
250206:03 Minutes The minutes of the Meeting held on 6th February 2025 were accepted and signed as a true record of business transacted. Proposed Cllr Van Der Westhuizen. Seconded Cllr Williams	
250306:04 Reports from Ward Councillor(s) None present	
250306:05 Councillor vacancies The notice of period of vacancy has expired with no candidates coming forward. Council will now look to co-opt Cllr Spellman tendered her resignation. Council would like to thank her for her contributions whilst in office. A notice of period of vacancy has been issued expiry date 21st March 2025	
250306:06 Highways and footpaths (a) Coleby footpaths – CPB team have carried out another excellent job. (b) New salt/grit bin Short Lane. NLC cannot justify the cost of another salt bin. Cllr Marper to respond to resident query (c) FS6910861327 – West Halton Pot Hole. Negative response received from NLC. (d) Police visit March. Council to push for Police radar speed camera check for West Halton and Coleby. Clerk to speak with Police AP250306:01 (e) Horse Riders and traffic. VH secretary had received request for public meeting to discuss village safety. Council proposed for resident to write a section for next newsletter expressing their concerns. Clerk to speak with VH secretary AP250306:02 (f) Thealby Road Closure 17th – 19th March 2025	
250306:07 Village Services (a) Northern Powergen – vegetation work has been completed – all be it rather untidy and uneven. (b) Land Registry (i) Village Hall freehold owner – still under investigation (ii) Allotments – Cllr Dent confirmed all paperwork nearly complete; to be circulated amongst councillors for approval (c) EA – Halton drain breach – now mended (d) Anglia Water issues. Clerk logged complaint with AW. Response received and circulated to council. Point closed (e) West Halton Landfill. Council visited 21st February 2025. FCC were extremely accommodating and if residents have any future issues, council can raise these with FCC personnel (f) Cemetery ownership. See agenda point 250306:09	AP240201:02 Cllr Dent (VH/allotment ownership) On-going

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250306:08 Village field, playground and public areas (a) Bus Shelter – Alkborough Lane. Cllr Ogg to obtain. (b) Telephone box – Cllr Dent has removed old seized hinges and carried out a trial door fit. New hinges require fixing, glass fitting and then the door can be fitted to the box (c) Asset inspections/locations. Visual checks taken place and report presented by Cllr Van Der Westhuizen. Cradle swing handle still requires attention. Strimmer stored with Clerk (d) Vacant allotment – new tenant now in place (e) Football pitch re-marking. Fluid purchased. Cllr Wiliams to liaise with resident to help with marking AP250306:03 (f) Litter bins. Clerk has spoken with NLC to see if ‘missing bin’ can be re installed outside Alkborough lane field exit (where current bin trial is taking place). NLC representative to visit WH 12th March 2025. Play area bin to be discussed too.	AP230706:01 Cllr Ogg (Shelter) On-going AP230111:03 Cllr Dent (door) On-going AP241107:02 Cllr Dent (swing) On-going																												
250306:09 Cemetery (a) New regulation templates circulated, and council agreed on the following points • Exclusive right of burial 50 years • Non-resident reservation fee £100 • If a resident reserves a plot and then moves away from WH, the reserved plot can be renewed after the 10-year period but at the non-resident fee of £100 • A search of our records will incur a fee of £20.00 • Clerk to check on missing forms mentioned stated in the regulations. Once forms received clerk to amend templates and re-circulate for approval (b) Burial request. Clerk to check with resident as to when they left WH. AP250306:04 (c) Cemetery ownership. NLC have found an anomaly with the area of land registered with Land Registry as to what is actually on the drawing. Resolution passed. Council request that NLC sort this out asap. Clerk to respond to NLC and monitor progress AP250306:05																													
250306:10 January 2025 flooding LLFA team visited 5th March 2025 to inspect resident’s property. WH is low down on the flooding priorities list. Every time any flooding takes place, no matter how small, residents must call this in to NLC via the NLC phone line. This will generate statistical information and push WH up the priority list. Point to be added to next newsletter. Clerk to type up a flier for distribution to most affected residents. AP250306:06																													
250306:11 Finance To approve and sign the February 2025 financial information as follows; • Summary receipts and payments February 2025 • Bank reconciliation, receipts and payments v Budget February 2025 • February Bank statements All financial reports signed by chair, councillors and RFO. Resolution passed. Payments below agreed Proposed Cllr Williams; seconded Cllr Dent <table><tr><th>Date and invoice reference</th><th>Company</th><th>Reason for invoice</th><th>Payment Method</th><th>Minute reference</th><th>Amount</th><th>Authorisation</th></tr><tr><td>10/02/2025</td><td>Newton Printing</td><td>Jan/Feb Newsletter</td><td>DC</td><td>N/A</td><td>£37.50</td><td>N/A</td></tr><tr><td>14/02/2025</td><td>Tap Boxes</td><td>Standpipe tap – Allotment mains project</td><td>BACS</td><td>N/A NL Lottery funded</td><td>£468.30</td><td>Cllr Duck/Cllr Williams</td></tr><tr><td>24/02/2025</td><td>Kyanite Consulting</td><td>Gov,net annual registration fee</td><td>BACS</td><td>£30.00</td><td>240905:13</td><td>Cllr Duck/Cllr Williams</td></tr></table>	Date and invoice reference	Company	Reason for invoice	Payment Method	Minute reference	Amount	Authorisation	10/02/2025	Newton Printing	Jan/Feb Newsletter	DC	N/A	£37.50	N/A	14/02/2025	Tap Boxes	Standpipe tap – Allotment mains project	BACS	N/A NL Lottery funded	£468.30	Cllr Duck/Cllr Williams	24/02/2025	Kyanite Consulting	Gov,net annual registration fee	BACS	£30.00	240905:13	Cllr Duck/Cllr Williams	
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28/02/2025	Clerk	February Salary	BACS	£245.68	N/A	Cllr Van Der Westhuizen/Cllr Duck	
Current account balance as of 28th February £2439.18; consisting of ear marked funds £135.00 allotments; £1399.88 National Lottery funding; £904.30 remaining funds. Reserve account £2530.10 Accountable Volunteer savings February 2025 over £500 – CPB teams Cllr Clough removed from online banking. Council agreed to wait for new councillors before amending administrator. Year End Auditor. Resolution passed Council voted to appoint Glovers. Proposed Cllr Dent; seconded Cllr Williams. Clerk to arrange AP250306:07 ERNLLCA membership up and running. Membership payment due May 2025							
250306:12 Projects (a) National Lottery Allotment mains water. Standpipe purchased, connectors, inspection chamber risers and inspection chamber lid. Still to purchase; pipework and connectors. AW confirmed inspection chamber need to be positioned on allotment land, not highway verge. Cllr Williams to organise contractor (b) Village Field Car Park re vamp. Suggestions to install old village field gate to the left of barrier for pedestrian access. Project discussions to continue at future meetings – grant funded dependant (c) Village field Wall repairs. National Lottery Heritage Grant funding. Historic England right of hearing response received. Council agreed to wording. Clerk to respond to Historic England; check timescale on permission (if granted) AP250306:08							AP250206:05 Cllr Williams (contractor) on going
250306:13 Council Workload To add community value reporting under this agenda point							
250306:14 Correspondence Mr Frow – Solar Park. Baton of Hope Nominations NATS CPRE Best Kept Village competition 2025 – liaise with VH committee – do we have a team of volunteers who will help if we decide to enter this competition? Workers Day Memorial Service 28th April 2025 NLC Town and Council Liaison meeting 20th March 2025 Mrs T Bradshaw – allotment North Humber to High Marnham proposed pylons ERNLLCA set up/password information Keep Britain Tidy							
250306:15 St Etheldredas Church 23rd March 11.15 Holy Communion							
250306:16 Village Hall Easter Egg Hunt 20th April VE Day Event 10th May - suggestions needed from council VJ Day 16th August along with Summer Camp Out. Unfortunately cancelled due to PL insurance restrictions. Macmillan Coffee Morning date to be confirmed Scarecrow weekend 27-28 September Halloween Disco – date TBC Christmas Craft Fayre 23th November Christmas Lunch 7th December Children's Christmas Party 29th November and Christmas Tree light switch on							
250306:17 Miscellaneous items Clerk has box of litter picking bags available to all residents. Several residents have carried out recent litter picks. Council would like to express their thanks for their community spirit							



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Cllr Williams stated the first port of call for resident queries should be the PC and not direct to the Ward Councillors. If the PC are unable to assist, then residents can escalate issued to the Ward Councillors Ideas still needed for VE day celebrations.	
250306:18 Agenda for next and future meetings. No points raised	
250306:19 Next Meeting Date of next meeting subject to change 3rd April 2025 18.30 West Halton and Coleby Village Hall. In the absence of any other matters the meeting closed at 20:15 <u>Closed action points</u> AP250206:01 Clerk salt bin AP250206:02 Clerk Anglian Water AP250206:03 Clerk Landfill visit AP50206:06 Clerk Respond to Haxey AP241107:08 Cllr Williams moles Accepted and signed as a true record of business transacted. Signed Date..... Position.....	