

West Halton and Coleby Parish Council

Parish Clerk – Mrs Frances Altoft
Mayfield, White House Lane, West Halton DN15 9AZ
Telephone: 07967 657146
Email: whcparishcouncil@outlook.com
Website: www.westhaltonandcolebyparishcouncil.org.uk

28th March 2025

Dear Councillor,

You are summoned to attend the monthly meeting of the above-named Parish Council to be held on Thursday 3rd April 2025. Proceedings will commence at 18:30 in West Halton and Coleby Village Hall, Coleby Road, West Halton, in the meeting room. Members of the public and press are welcome to attend.

Mrs Frances Altoft (Clerk to the Council)

Public Participation

Members of the public may raise subjects that they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

AGENDA

250403:01 Receive apologies and approve reasons for absence

250403:02 Declarations of interest

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

250403:03 Minutes

To approve and sign minutes of the Parish Council Meeting held on 6th March 2025 as a true record of business transacted.

250403:04 Reports from Ward Councillor(s)

Ward Councillor(s) to update the Parish Council on activities within North Lincolnshire Council. Any items requiring an action must be raised under a separate agenda item.

250403:05 Councillor Vacancies

To discuss and resolve

250403:06 Highways, footpaths and PROW

To receive notification of any issues and to resolve actions required:

- a) Police visit March – speed monitoring
- b) Any other matters

250403:07 Village Services

To discuss and resolve any actions relating to;

- a) Land registry; Allotment registration
- b) Any other matters

250403:08 Village field, allotments and public areas

To discuss and resolve any actions relating to;

- a) Bus Shelter – Alkborough Lane.

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- b) Telephone Box
- c) Asset inspections/ asset locations
- d) Alkborough Lane refuse bin
- e) Community Pay Back Team – next visit
- f) Northern Forest tree planting – allotments
- g) Any other matters.

250403:09 Cemetery

To discuss and resolve any actions relating to;

- a) Ownership transfer – grass cutting
- b) Review new regulations/ templates
- c) Burial request

250403:10 Village Hall

Ivy damage correspondence

Easter Egg Hunt 20th April

VE Day Event 10th May - suggestions needed from council

VJ Day 16th August

Macmillan Coffee Morning date to be confirmed

Scarecrow weekend 27-28 September

Halloween Disco – date TBC

Christmas Craft Fayre 23th November

Christmas Lunch 7th December

Children's Christmas Party 29th November and Christmas Tree light switch on

250403:11 Financial

To approve and sign the following reports;

- Summary receipts and payments and bank reconciliation year end March 2025 -
- Receipts and payments v Budget year end March 2025
- March Bank statements – current and reserve accounts
- Q4 Explanation for variances
- Q4 expenditure over £100

Date and invoice reference	Company	Reason for invoice	Payment method	Minute reference	Amount	Authorisation
01/04/2025	ERNLLCA	Annual Subscription	BACS	241204:10 Budget agreed	£306.00	Cllr Dent/Cllr Williams
10/03/2025	Screwfix	Fasteners Allotment water Project already purchased	DC	N/A NL funded	£182.84	N/A
16/03/2025	Amazon Hanamoon	Tap keys allotment water project already purchased	DC	N/A NL funded	£31.12	N/A
14/03/2025	Amazon Remora	Hazard Tape allotment water project already purchased	DC	N/A NL funded	£5.95	N/A
24/03/2025	Kyanite	SSL Annual Cert	BACS	N/A	£64.61	Cllr Van Der Westhuizen/Cllr Williams
31/03/2025	Clerk	March salary and expenses	BACS	N/A	£252.18	Cllr Duck/Cllr Van Der Westhuizen

- Remove old administrator and councillor from Virgin – awaiting new councillors

250403:12 Projects

To discuss and resolve any actions relating to;

- (a) Allotment/Cemetery mains water
- (b) Village Field Car Park revamp.
- (c) Village Field Wall Repair; National Lottery Heritage Grant? FCC? Other?

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250403:13 Councillor's workload

To discuss and resolve any actions

Accountable volunteer contribution savings March 2025

250403:14 Correspondence

To discuss and resolve any actions relating to;

Town and Parish Council Liaison meeting 20th March 2025

BBC Radio Humberside Make a difference Awards 2025

ERNLLCA – update to Model financial regulations

PCC Funding

Bus Survey

NATS meeting

250403:15 Kyanite

To discuss and resolve any actions relating to;

Gov.uk domain

Gov.uk E mails

250403:16 St Etheldredas Church

Community pay back visits

Tree surgeon

250403:17 Miscellaneous items

To discuss and resolve any issues

Donation to Defib costs – resident

Donation – football field marking

April Newsletter

250403:18 Agenda for next and future meetings

To determine any items Councillors wish to agenda for the next or future meetings.

2500403:19 Next Meeting

To confirm the date and time of the next meetings as;

3rd May 2025 18.30 Annual Parish Assembly

3rd May 2025 19.00 Annual Parish meeting

subject to any change, venue West Halton and Coleby Village Hall