

West Halton and Coleby Parish Council

Parish Clerk – Mrs Frances Altoft
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27th February 2025

Dear Councillor,

You are summoned to attend the monthly meeting of the above-named Parish Council to be held on Thursday 6th March 2025. Proceedings will commence at 18:30 in West Halton and Coleby Village Hall, Coleby Road, West Halton, in the meeting room. Members of the public and press are welcome to attend.

Mrs Frances Altoft (Clerk to the Council)



Public Participation

Members of the public may raise subjects that they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

AGENDA

250306:01 Receive apologies and approve reasons for absence

250306:02 Declarations of interest

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

250306:03 Minutes

To approve and sign minutes of the Parish Council Meeting held on 6th February 2025 as a true record of business transacted.

250306:04 Reports from Ward Councillor(s)

Ward Councillor(s) to update the Parish Council on activities within North Lincolnshire Council. Any items requiring an action must be raised under a separate agenda item.

250306:05 Councillor Vacancy

To discuss and resolve
Councillor vacancy
Resignation of Councillor Spellman

250306:06 Highways, footpaths and PROW

To receive notification of any issues and to resolve actions required:

- a) Coleby footpaths – CPB team
- b) New salt/Grit bin Short lane
- c) FS690861327 – West Halton Hill Pot hole
- d) Police visit March – speed monitoring
- e) Horse riders and traffic – West Halton
- f) Any other matters

250306:07 Village Services

To discuss and resolve any actions relating to;

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- a) Northern Powergen – Vegetation work
- b) Land registry;
- (i) Village Hall lease; (ii) Allotment registration
- c) EA- Halton Drain breach
- d) Anglia Water Quality issues
- e) West Halton Landfill visit
- f) Any other matters

250306:08 Village field, allotments and public areas

To discuss and resolve any actions relating to;

- a) Bus Shelter – Alkborough Lane.
- b) Telephone Box
- c) Asset inspections/ asset locations
- d) Vacant allotment
- e) Any other matters.

250306:09 Cemetery

To discuss and resolve any actions relating to;

- a) Discuss new regulations/ templates
- b) Burial request

250306:10 January 2025 flooding

To discuss and resolve any actions:

250306:11 Financial

To approve and sign the following reports;

- Summary receipts and payments and bank reconciliation February 2025 -
- Receipts and payments v Budget February 2025
- February Bank statements

Date and invoice reference	Company	Reason for invoice	Payment method	Minute reference	Amount	Authorisation
10/02/2025	Newton Printing	Jan/Feb newsletter	DC	N/A	£37.50	N/A
14/02/2025	Tap Boxes	Standpipe Tap - Allotment mains project	BACS	N/A NL Lottery funded	£468.30	Cllr Duck/Cllr Williams
24/02/2025	Kyanite Consulting	Gov.net annual registration fee	BACS	240905:13	£30.00	Cllr Duck/ Cllr Williams
28/02/2025	Clerk	January Salary	BACS	N/A	£245.68	Cllr van Der Westhuizen/Cllr Duck

- Accountable volunteer contribution savings February 2025
- Remove old administrator and councillor from Virgin
- Nominate year end internal auditor
- ERNLLCA membership invoice. Due payment 1st May 2025

250306:12 Projects

To discuss and resolve any actions relating to;

- (a) Allotment/Cemetery mains water – National Lottery Community Grant application.
To agree allotment rent increases once water installed
To agree wording of revised allotment rental agreement
- (b) Village Field Car Park revamp.
- (c) Village Field Wall Repair; National Lottery Heritage Grant? Historic England communication

250306:13 Councillor's workload

To discuss and resolve any actions

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250306:14 Correspondence

To discuss and resolve any actions relating to;
CPRE Best Kept Village competition 2025
Workers Day Memorial service 28th April 2025
NLC Town and Council Liaison meeting 20th March 2025
Mrs T Bradshaw – allotment request
North Humber to High Marnham Pylons
Town and Parish Liaison Meeting NLC
ERNLLCA set up / password information
Keep Britain Tidy
High Marnham Pylon project

250306:15 St Etheldredas Church

22nd March 11.15 Holy communion

250306:16 Village Hall

Easter Egg Hunt 20th April
VE Day Event 10th May - suggestions needed from council
VJ Day 16th August along with Summer Camp Out. Savills permission granted – letter requires VH and PC signatures
Macmillan Coffee Morning date to be confirmed
Scarecrow weekend 27-28 September
Halloween Disco – date TBC
Christmas Craft Fayre 23th November
Christmas Lunch 7th December
Children's Christmas Party 29th November and Christmas Tree light switch on

250306:17 Miscellaneous items

To discuss and resolve any issues

250306:18 Agenda for next and future meetings

To determine any items Councillors wish to agenda for the next or future meetings.

250306:19 Next Meeting

To confirm the date and time of the next meeting as 3rd April 2025 subject to any change, venue West Halton and Coleby Village Hall 18.30